

# Shri Amarnathji Shrine Board



## Jammu and Kashmir

### TENDER DOCUMENT

#### FOR

- i. SANITATION OF TOILETS & BATHS AT YATRI NIWAS, CHANDERKOTE, RAMBAN
- ii. CLEANING OF ENTIRE CAMP AT YATRI NIWAS CHANDERKOTE, RAMBAN FOR YATRA - 2022.0

Sd/-

**General Manager (Works)**  
Shri Amarnathji Shrine Board

**Dated: 25.05.2022**

**TENDER DOCUMENT SANITATION OF TOILET/ BATHS AND CAMP CLEANING**  
**AT YATRI NIWAS CHANDERKOTE RAMBAN**

**(YATRA – 2022)**

**Reference to NIT No. SASB/DNIT/1375/2022/ 70      Dated    25.05.2022**

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## SHRI AMARNATHJI SHRINE BOARD

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### NOTICE INVITING TENDER

#### SANITATION OF TOILETS & BATHS AND CAMP CLEANING AT CHANDERKOTE. RAMBANFOR YATRA - 2022

- I. For and on behalf of Chairman Shri Amarnathji Shrine Board, sealed tenders, in two-bid format, are invited from reputed, experienced and financially sound registered agencies having valid registration for undertaking the following work at Yatri Niwas, Chanderkote, Ramban during Shri Amarnathji Yatra -22;

(Amount in Rs)				
S. No.	Name of work	Cost of Tender Document	Earnest Money Deposit (2% of quoted amount)	Last date and time of receipt of Tenders
I	i. Sanitation of Toilets/ Baths at Yatri Niwas, Chanderkote, Ramban ii. Cleaning of entire Camp at Yatri Niwas, Chanderkote, Ramban during Yatra – 2022	Rs.1000/-	-	31.05.2022

- Detailed NIT (DNIT) can be downloaded from SASB website ([www.shriamarnathjishrine.com](http://www.shriamarnathjishrine.com)) upto 30.05.2022 in which the cost of DNIT shall be payable in the shape of Demand Draft (Non Refundable) drawn in favour of FA/ CAO, Shri Amarnathji Shrine Board (SASB), Srinagar.
- The Tender, duly completed, along with Earnest Money Deposit in the form of CDR/ FDR (2% of quoted amount) drawn in favour of FA/CAO, Shri Amarnathji Shrine Board, must reach the office of General Manager (Wrks), SASB latest by or before **1400 hours on 31.05.2022**. The bidders, in their own interest, are advised to deliver the bids personally to General Manager (wrks), Shri Amarnathji Shrine Board, 2nd Floor, Block-III, Engineering Complex, Raj Bagh, Srinagar. Alternatively, they may send the same through courier/ registered post. The Board will not be responsible for any delay, wrong delivery or non-delivery of the bids due to any reason.
- The Technical Bid shall be opened on 04.06.2022 at **1500 hours** in the office chamber of General Manager (Wrks), in the presence of the bidders/ their authorized representatives who may wish to be present at that time.
- All subsequent information/ Corrigendum/ Addendum/ Updates shall be uploaded on **SASB website only**, therefore, the bidders are requested to visit the website regularly for latest updates.

No: SASB/DNIT/2022/1375/2022/70

Dated: 25.05.2022

Sd/-

**General Manager (Wks)**  
Shri Amarnathji Shrine Board

## **II. ELIGIBILITY CRITERIA**

The Bidder must be a Company/ Society/ Firm/ Agency having a valid registration in the relevant field i.e. Sanitation of Toilets & Baths or Camp Cleaning and must fulfil all the following eligibility requirements concurrently to technically qualify for this bidding process:

- i) The Bidder must have an experience of successfully completing, during the last seven years, Sanitation of Toilets & Baths or Camp & Track Cleaning, ending last day of the month previous to the one in which the applications are invited. The works completed up to previous day of last date of submission of tenders shall also be considered.
  - a. Three similar completed works costing not less than the amount equal to 40% of the estimated cost of the tender,  
or
  - b. Two similar completed works, costing not less than the amount equal to 50% of the estimated cost of the tender,  
or
  - c. One similar completed work, costing not less than the amount equal to 80% of the estimated cost of the tender.
- ii) Average Annual Turnover during the last three years, ending 31<sup>st</sup> March of the previous financial year (i.e. 2019-20, 2020-21 and 2021-22) as per latest audited balance sheet, a copy whereof to be enclosed.
- iii) The Bidder should not have been blacklisted on earlier occasion by any of the Central/ Union Territory Government Organizations, Statutory Central/ U.T. Autonomous Bodies, Central/ U.T. Public Sector Undertakings, or Local Bodies/ Municipalities.

## **III DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY**

1. The Bidder must submit the following documents:
  - (i). In case the Bidder is a Company – Certified copy of the Certificate of Incorporation and Memorandum and Articles of Association.
  - (ii) In case the Bidder is a Registered Society – Certified copy of Registration Deed with Objects of Constitution of the Society.

- (iii) In case the Bidder is a Firm – Registration Certificate authenticating the same.
  - (iv) The bidder having valid registration issued by a competent authority.
2. List of present Directors/ Owners/ Executive Council Members/ Board Members as applicable.
39. Certified copies of:
- i) Income tax returns of the past three years (i.e. 2019-20, 2020-21 and 2021-22).
  - ii) Audited Balance Sheet of the past three years, (i.e. 2019-20, 2020-21 and 2021-22).
  - iii) Audited Income and Expenditure Statement of the past three years (i.e. 2019-20, 2020-21 and 2021-22)
  - iv) Audit Report for year of the last three years (i.e. 2019-20, 2020-21 and 2021-22)
- 4 Certified documents like Letter of Award/ Offer, Contract Agreement, Certificate of Completion etc. (supported by specific experience certificates) indicating experience and execution of similar works, for fulfilling the eligibility criteria.
- 5 Certified copy of GSTIN along with latest clearance certificate/ Acknowledgement receipt of GST return Copy “Form - GSTR3B” Ending February-2022.
- 6 i) General Power of Attorney/ Board of Director’s Resolution/ Deed of Authority executed in favour of person(s) authorized to submit the Bid and other documents, sign the Agreement(s), and carry out all correspondences relating to the Bidding Process.
- ii) The Attorney holder/ authorised person must not be an employee of State/ Centre Government/ its undertakings or corporations. In this regard a Rs. 10/- Affidavit from the Attorney holder/ Authorised person shall have to be enclosed with the Technical Bid.
- 7 General Profile of the Bidder/ Company
- 8 An affidavit by the Bidder, on Rs.100/- e-stamp paper, stating that the information furnished in the Tender Document is correct and to the best of his knowledge and that no criminal/ income tax/ blacklisting case is pending

against him. (If any information is found to be incorrect at any time, the Performance Security Deposit shall be liable to be forfeited without any notice).

- 9 A responsive, viable technical proposal to execute the work mentioned in the DNIT.

#### **IV. INSTRUCTIONS TO BIDDERS**

- 1 Detailed NIT (DNIT) can be downloaded from SASB website ([www.shriamarnathjishrine.com](http://www.shriamarnathjishrine.com)) upto 30.05.2022 in which the cost of DNIT shall be payable in the shape of **Demand Draft** (Non Refundable) drawn in favour of FA/ CAO, Shri Amarnathji Shrine Board (SASB), Srinagar.
- 2 The Bidders are required to submit Tender in two separate Bids i.e. – Technical Bid and Financial Bid, strictly as per format given in Schedule A and Schedule B of the DNIT. The two Bids should be submitted in two separately sealed envelopes super-scribed “Technical Bid for Sanitation of Toilet & Baths and Camp Cleaning of Yatri Niwas at Chanderkote, Ramban containing Schedule A and EMD in the shape of CDR/FDR and “Financial Bid for Sanitation of Toilet & Baths and Camp Cleaning of Yatri Niwas at Chanderkote, Ramban containing Schedule B. Both the sealed envelopes should be put in a third envelop, sealed and super-scribed of Sanitation of Toilet/ Baths and Camp Cleaning of Yatri Niwas at Chanderkote, Ramban and should reach the office of the General Manager (Wrks), Shri Amarnathji Shrine Board Srinagar on or before **31.05.2022 upto 1400 hours**. The bids, as are not submitted as per format prescribed in Schedule A and B are liable to be rejected.
3. No Bids shall be entertained after the aforesaid date and time. The Shrine Board shall not be responsible for any delay/ loss of documents or correspondence sent by courier /speed /register post.
4. The Technical Bids not accompanied by EMD shall be summarily rejected. The EMD and cost of DNIT should be placed inside the envelope containing the Technical Bid. The EMD shall be forfeited if the Bidder withdraws his bid during Bid Validity Period (BVP) The EMD of the Successful Bidder shall be forfeited if he fails to execute the Contract or fails to furnish the required Performance Security Deposit within the prescribed time frame.
  - (i). The EMD of successful bidder will be adjusted against the money to be deposited as Performance Security Deposit by the successful bidder.

- (ii) The untendered CDR/ FDR (s) of any person shall not be released by the Shrine Board.
- (iii) The EMD of unsuccessful bidders shall be released only after the issue of LOA in favour of successful bidder.
5. Shri Amarnathji Yatra is starting from **30.06.2022 and conclude on 11.08.2022**. The Bidders are advised to obtain information about the Sanitation of Toilets & Baths and Cleaning of Camp at Yatri Niwas Chanderkote, Ramban. The Bidder shall bear all costs associated with the preparation and submission of his bid and the Shrine Board shall, under no circumstances, be responsible for those costs, regardless of the outcome of the tender proceedings.
6. The purpose of this DNIT is to provide the bidder with information to assist the formulation of the proposal. This DNIT does not purport to contain all information the bidders may require. The CEO, SASB may, in his absolute discretion, but without any obligation to do so, update, amend or supplement the information in this DNIT document, after its publication.
7. It would be deemed that by submitting the bid, the bidder has made complete examination of the DNIT, received all information required from Shrine Board and made complete examination of the various aspects required for undertaking the stated works.
8. The Bidder is expected to examine all Instructions, Schedules, Formats, Terms and Conditions. Failure to furnish all information required in the Tender Document or submission of Bid not substantially responsive to the DNIT in every respect will be at Bidder's risk and may result in the rejection of the bid.
9. The rate quoted should be inclusive of all taxes including GST. Rates mentioned in the bids should be in Indian Rupees.
10. All entries in the Technical/ Financial Bids should be legible and should be free from corrections/ erasures/ overwriting/ cuttings. Bids with corrections/ erasures/ overwriting/ cuttings shall be out rightly rejected. Amounts shall be indicated in words as well as in figures. In case of any variation between amount in figures and words, amount quoted in words shall be taken as authentic.

- 11 Any tenderer which stipulates any alteration to any of the conditions laid down or which proposes any other condition of any description whatsoever is liable to be rejected.
- 12 Before submitting the tender, the Bidders must ensure that satisfy/ fulfil all the prescribed eligibility conditions to avoid rejection of their Bid.
- 13 Each paper of the bid document shall be completed in all respects, page numbered, and duly signed in long hand, executed in ink and stamped at the bottom right hand corner by the bidder or his authorized representative. The bidder or his authorised representative must also sign and stamp all pages of this DNIT as acceptance of all conditions contained in it. The financial bid received in the format other than specified in Schedule B of the Financial Bid is liable to be rejected.
- 14 Tenders must be received at the address specified in this document not later than the date and time stipulated in the DNIT. However, the CEO, SASB may, at his discretion, extend the deadline for submission of bids. No Bids shall be entertained after the scheduled last date & time for receipt of Bids.
- 15 Clarifications, if any, may be sought by the bidders so as to reach CEO/ Addl. CEO at least seven days before last date prescribed for submission of Tender. Except for any written clarification by CEO/ Addl. CEO, SASB which is expressly stated to be an addendum to the DNIT, no written or oral communication, presentation or explanation by any other employee of the SASB shall be taken to bind or fetter the Shrine Board under the Contract. All corrigenda, addenda, amendments and clarifications to the DNIT will be uploaded on SASB's webpage ([www.shriamarnathjishrine.com](http://www.shriamarnathjishrine.com)) and not in the newspaper. The bidders should keep themselves updated on this account.
- 16 The Technical Bid shall be opened at **1500 hours on 31.05.2022** in the Office Chamber of General Manager (wrks), in the presence of the bidders/ their authorized representatives who may wish to be present at that time. The Bidders who's Technical Bids are accepted shall be informed about the date and time for opening of the **Financial Bids**.
- 17 The CEO, SASB is not bound to accept the lowest or any bid and may, at any time by notice in writing to the bidders, terminate the tender proceedings without assigning any reason whatsoever.



- 18 The bids shall remain valid and open for acceptance for a period (i.e. Bid Validity Period) of **60 days** from the last date prescribed for its receipt.
- 29 To facilitate the evaluation of technical bids, the CEO, SASB may, at his sole discretion, seek clarification(s) in writing from all or any of the bidders regarding the Technical Bid. The request for such clarification or substantiation and the response shall be in writing or by facsimile or email. No material change in the substance of the bid would be permitted by way of such clarification/ substantiation.
- 20 The CEO/ Addl. CEO/ GM (Wrks), SASB may award the Contract to the Bidder whose bid has been evaluated to be responsive and who is eligible and qualified to perform the Contract satisfactorily as per Terms and Conditions incorporated in the DNIT. The CEO/ Addl. CEO/ GM (Wrks), SASB will send to such eligible bidder a letter (hereinafter referred to as the 'Letter of Intent') prescribing the amount which the Shrine Board intends to pay to the eligible bidder in consideration of work/ services to be executed by the Contractor as prescribed in the (DNIT).
- 21 The eligible bidder shall then be required to furnish a Performance Security Deposit (PSD) within ten days of receipt of 'Letter of Intent' equal to 10% of the total value of the Contract, in the form of CDR/ FDR in favour of FA/ CAO, SASB. The EMD of the eligible Bidder will be adjusted against the amount to be deposited as Performance Security Deposit. In case the eligible Bidder fails to submit the Performance Security Deposit of the requisite amount within the stipulated period, the 'Letter of Intent' is liable to be withdrawn and the EMD is liable to be forfeited, at the discretion of the CEO, SASB.
- 22 The eligible bidder after furnishing the prescribed Performance Security Deposit (PSD) will have to enter into an Agreement with the Shrine Board as per the Terms and Conditions mentioned in the DNIT or such other terms that may be prescribed, **within a period of ten days from the date of receipt of 'Letter of Intent'.**
- 23 On the receipt of Performance Security Deposit and execution of Agreement with the SASB within the stipulated time, the Letter of Award (LoA) shall be issued in favour of the eligible bidder.
- 24 The Chief Executive Officer, SASB reserves the right to reject all or any of the bids in whole, or in part, without assigning any reasons thereof. Any enquiry after the submission of Tender will not be entertained.

## V. JOB DESCRIPTION

### 1. Sanitation of Toilets and Baths:

- i) The selected Agency (hereinafter referred to as the Contractor) would need to clean and shall maintain round the clock Toilets and Baths as prescribed in the advertised work to ensure removal of foul smell and decomposition of faecal matter, through the daily use of appropriate organic/ microbial means and cleaning/ emptying of pits on regular basis during the Yatra period.
- ii) The Contractor shall need to deploy round the clock at-least **one Sanitation Worker** for a block of **15 toilets** & one Supervisor for a block of 50 toilets and **one Sanitation Worker** for a block of **50 baths** & one Supervisor for a block of **100 baths**. An indicative list detailing the number of the toilets and baths to be cleaned, location-wise, is given below:

**Table-1.**

<b>S. No of NIT</b>	<b>Location</b>	<b>Toilets</b>	<b>Baths*</b>
I	Sanitation of Toilets/ Baths at Yatri Niwas, Chaderkote, Ramban	416	310

### 2. Cleaning of Camp:

- i). The liquid and solid waste generated, would require to be suitably treated after segregation. The selected Agency (hereinafter referred to as Contractor) will be responsible for collection of garbage/ solid waste and its transportation to the dumping sites located outside the Camp and handle in a manner described here under;
  - a. Segregate the waste into biodegradable and non biodegradable waste at Yatri Niwas, Chanderkote, Ramban.
  - b. The non-biodegradable solid waste so segregated in the Camp shall be collected for further disposal at nearest segregation plant. The non-biodegradable solid waste so segregated in the Camp shall be collected for further disposal at nearest segregation plant.
  - c. The agency/ contractor shall be responsible for;

- i. That no foul smell emits from the site of composting.
  - ii. Effective means of faster decomposition are adopted.
  - iii. The plastic bottles and any other plastic material collected in the Camp send for final disposal where the machine is available.
  - iv. Isolate the garbage segregation site with agro net fencing.
- ii). The Camps to be cleaned and minimum number of workers and supervisors to be deployed, Camp is given below:

**(Table –2)**

S. No. of NIT	Location	No. of workers on monthly basis	No. of supervisors on monthly basis
I	Cleaning of entire Camp at Yatri Niwas, Chanderkote, Ramban	10	2

## **VI. TERMS AND CONDITIONS OF CONTRACT.**

1. The execution of Sanitation of Toilets & Baths shall be carried out in such a manner that the toilets and baths always looks neat and clean and free from any foul smell. Camp cleaning shall be carried out in the manner that the area always looks neat and clean. The agency/ contractor shall periodically spray phenyl or similar eco- friendly disinfectant to defeat the growth of flies and/ or mosquitoes.
2. It will be the sole responsibility of the Contractor to engage workers and supervisors trained in carrying out various operations/ activities required for execution of works. The Contractor shall also be responsible for getting the verification of antecedents of all workers and supervisors, to be deployed by him, from the local police.
3. The Contractor shall engage physically fit workers and supervisors whose age shall be between 18-55 years. Each worker/ supervisor so engaged by the Contractor shall wear uniform and a badge wearing his name, while on duty. The said uniform shall be provided by the Contractor at his own cost.
4. The Contractor shall provide immediate replacement for any sanitation worker/ Sanitation supervisor engaged by him who is not available for duty at the place

of deployment. The Shrine Board will have the right to ask for removal of any worker/ supervisor of the Contractor who is not found to be competent and orderly in the discharge of his duty. Similarly, the Contractor will also have the right to change his worker/ supervisor/ Sanitation Supervisor with prior intimation to the Shrine Board.

5. All the consumables and disposables required for executing the works mentioned in the Contract shall be procured by the Contractor. All consumables and disposables should be eco-friendly. Mechanised equipment (mud pumps etc), wherever required, shall be procured by the Contractor. All other connected infrastructure/ items required in the execution of works, buckets, mugs, cleaning devices and carts etc., shall have to be arranged by the Contractor, at his own cost.
6. The Contractor shall make the following arrangements for **Sanitation of Toilets & Baths;**
  - 6.1 Supply and dozing of effective Basic Microbes Culture with activator Organic substance.
  - 6.2. All the organic substance/ materials shall be procured by the Contractor and stored at the Camp ten (10) days prior the commencement of Yatra – 2022 (i.e. 20.06.2022).
  - 6.3 For the carriage of all materials up to road head destinations wherever applicable is to be made by the Contractor.
  - 6.4 All tools and equipments required for sanitation shall be arranged by the contractor.
  - 6.5 All statutory or local clearances required to execute the work shall be got from the competent authorities by the Contractor including all other jobs/ tasks incidental to execution of the work.
7. The Contractor shall make the following arrangements for **Cleaning of Camp as prescribed in DNIT.**
  - 7.1 Carriage of all materials up to road head destinations wherever applicable is to be made by the Contractor.
  - 7.2 Arrangements for accommodation for the workers and supervisors.

- 7.3 All concerned items for cleaning like buckets, mugs, other usable like phenyl etc shall be arranged by the contractor.
- 7.4 All statutory or local clearances required to execute the work shall be got from the competent authorities by the Contractor including all other jobs/ tasks incidental to execution of the work.
8. All the consumables and disposables required for executing the works mentioned in the Contract shall be procured by the Contractor. All consumables and disposables should be eco-friendly. Mechanised equipment (trucks for transportation of garbage etc), wherever required, shall be arranged by the Contractor. All other connected infrastructure/ items required in the execution of works, like tanks, pipes, agro nets shall also be arranged by the Contractor.
9. The transportation and the deployment of manpower and carriage of the required material, to the site will be the sole responsibility of the Contractor, boarding and lodging of the man power at the Camp will also be arranged by the Contractor.
10. The Contractor shall need to timely organize its manpower/ materials and must prepared to start its operation 10 days ahead of the commencement of the Yatra and conclude its operation after the close of the Yatra, cleaning the entire area under its responsibility to the best satisfaction of the CEO/ Addl. CEO, SASB.
11. The Contractor shall abide by and comply with all the relevant laws with regard to personnel engaged by him for execution of works mentioned in the Contract.
12. Any liability, including cost of litigation, arising out of any litigation due to any act of Contractor, or personnel engaged by him, shall be directly borne by the Contractor.
13. The Contractor shall not engage any sub-Contractor or sub-let the Contract to any other person in any manner whatsoever.
14. The Contract period shall cover the period of duration of Shri Amarnathji Yatra-2022 and may include a certain period before and after (around 5-10 days) the day of commencement and conclusion of the aforesaid Yatra.

15. The Shrine Board does not recognize any employee – employer relationship with any of the personnel engaged by the Contractor. The Shrine Board shall not be under any obligation to provide employment to any of the personnel engaged by the Contractor after the expiry of the Contract.
16. The Shrine Board shall not be liable, directly or indirectly, for any mishap attributable to personnel engaged by the Contractor. All liabilities arising out of accidents or death of personnel employed by Contractor, while on duty, shall be borne by the Contractor. The Contractor and his personnel shall take proper and responsible precautions to preserve from loss, destruction, waste or misuse of any asset(s) of the Board used/ dealt by them in their area of responsibility.
17. Under no circumstances, the Contractor will impose on any Yatri/ or any other agency any fee or charge for any of the services rendered. The personnel engaged by the Contractor shall not accept any gratitude or reward in any form. The personnel supplied by the Contractor will have to be extremely courteous, with very pleasant mannerism in dealing with the Yatris and should project an image of utmost discipline. The Shrine Board shall have the right to have any such person removed from duty in case the behaviour is reported to be rude or discourteous.
18. Whenever and wherever it is found that the quality and quantity of work being executed is not satisfactory, a suitable penalty may be imposed by the Chief Executive Officer, Shri Amarnathji Shrine Board based on the report of Camp Director/ Sanitation In-charge.
19. During the course of Contract, if any of the Contractor's personnel is found to be indulging in any corrupt practices or activity inimical to the interest of the Yatra/ Shrine a fine up-to Rs. 10,000 per such instance may be imposed. In addition, the Shrine Board may terminate the Contract and/ or forfeit the Contractor's Performance Security Deposit.
20. The Contractor must ensure to maintain adequate number of Workers/ Supervisors as prescribed in the Contract and also arrange a pool of stand-by Workers/ Supervisors;
  - a) If the required number of Workers/ Supervisors/ Sanitation Supervisors is less than the minimum number prescribed in the Contract, the payment on account of Camp Cleaning shall be made as under:

### **Camp Cleaning:**

Penalty @Rs 1000/- per Sanitation Supervisor/ Worker per shift shall be imposed;

### **Sanitation of Toilets:**

Proportional reduction in the number of Toilets as per manpower required round the clock (**as mentioned in the condition No. V - ii)** shall be made for the purpose of payment.

21. The CEO, SASB may terminate the Contract and/ or forfeit the Performance Security Deposit without any notice if it is found during the currency of the Contract that the agency is blacklisted on previous occasions by any of the Central/ State Government Organizations, Statutory Autonomous Organisations, Central/ State Public Sector Undertakings, or Local Bodies/ Municipalities. The CEO, SASB may also terminate the Contract and/ or forfeit the Performance Security Deposit without any notice if it is found during the currency of the Contract that the agency has submitted false information or suppressed material facts while bidding or during the execution of Contract.
22. In the event of any loss being caused to the Shrine Board as a result of any lapse on the part of Contractor or personnel engaged by him, duly established after an enquiry conducted by the CEO or Addl. CEO or any officer authorised by them, said loss will be recovered from the Contractor up to the twice value of the loss. In such matters, the decision of CEO, SASB shall be final and binding on the Contractor.
23. The Contractor will maintain **two (2) separate attendance Registers** (Register A, Register B) at Camp, for the Works of Sanitation of Toilets & Baths (Register A) and Camp Cleaning (Register B), in which the attendance of manpower engaged shall be recorded, which shall be got verified from the Camp Director (to be nominated by Shrine Board before the commencement of Yatra - 2022) or by General Manager (Works) or his nominee (refer Annexure C) on daily basis.
24. The Contractor shall also maintain a **third register (Register C)** on which day-to-day consumption of eco-friendly microbes and other compounds or disposables used, for the Primary and Secondary treatment of wastewater,

- which shall be duly got verified from the Camp Director or General Manager (Works) or his nominee.
25. After the conclusion of the Yatra, the aforesaid Registers (**Register A, Register B and Register C**) **duly verified/ certified by the Camp Director and General Manager (Works) or his nominee, shall be submitted to FA/ CAO, SASB.**
  26. The final bills, along with original Registers referred to at Clause **23,24 and 25** above, duly verified by the Camp Director or General Manager (Works) or his nominee, shall be submitted to the FA/ CAO, SASB, for verification of the bills for payment. The payment shall be made on the basis of actual work executed by the Contractor proportionate to the number of workers provided for the specified Works whichever works out to be lower.
  27. Deduction on account of Income Tax including GST shall be made as applicable.
  28. The Contractor shall produce the relevant records as mandated by the Shrine Board, for inspection whenever asked by the CEO/ Addl. CEO/ Camp Director/ GM (Works), SASB or any other person duly authorized by Shrine Board.
  29. If, as a result of post payment audit or otherwise, any over-payment is detected in respect of any work done by the Contractor or alleged to have been done by the Contractor under the terms of the Contract, it shall be refunded to the Shrine Board by the Contractor. Similarly, if any under-payment is discovered, the under-paid amount shall be paid to the Contractor by the Shrine Board.
  30. In the event of default being made in the payment of any money in respect of wages of any person deployed by the Contractor for carrying out the Contract and if the claim in this regard is filed in the office of the Labour Authorities and proof thereof is furnished to the satisfaction of the Labour Authorities, the Shrine Board may, failing payment of said money by the Contractor, make payment of such claim on behalf of the Contractor to such Labour Authorities, only in case the Contractor has some outstanding claims or Performance Security Deposit (PSD) with the Shrine Board.



31. In case of occurrence of Force Majeure conditions, the agency shall promptly inform CEO, SASB about occurrence of such conditions. On receipt of the agency's Report and after ascertaining as to whether Force Majeure conditions exists (such as a Government Order/ Regulation, war, an accident creating a disturbed condition, terrorist activity, court order, strikes/ riots, civil commotion, pandemic like COVID-19 etc.) CEO, SASB shall suspend the agency's license. SASB shall not be liable for any damage or liability of any kind arising out of Force Majeure conditions and/ or any other cause beyond the reasonable control of SASB
32. In the event of any doubt, dispute or difference of opinion in regard to terms & conditions of the agreement, the concerned parties shall endeavour to settle the same amicably with the SASB through any officer nominated in this behalf. In case, any such doubt, dispute or difference of opinion remains unresolved, the matter shall be referred to the Hon'ble Lieutenant Governor, J&K (Chairman of SASB), who shall be competent to refer the same to any retired Hon'ble Judge of the High Court of Jammu Kashmir & Ladakh for its resolution. The decision so rendered or award, if any, passed shall govern the rights, duties & obligations of the concerned parties and shall be final. No such disputes shall be referred during the currency of the Yatra.
33. All questions relating to the arbitration shall be determined in accordance with provisions of the Arbitration and Conciliation Act, 1996 and the amendments thereto and any re-enactment or modification thereof and the rules framed there under.

Sd/-

**General Manager (Works)**  
Shri Amarnathji Shrine Board

## **SCHEDULE A (TECHNICAL BID)**

### **PART A: DETAILS OF COST OF DNIT AND EARNEST MONEY**

#	Item	Details
1	Amount and details of payment towards the cost of DNIT	Rs. <i>(in words)</i> :
		Demand Draft No:
		Date:
2	Amount and details of Earnest Money Deposit submitted (EMD must be attached with schedule A, without which tender is liable for rejection).	Rs. <u>(in words)</u> :
		CDR/ FDR No.
		Dated:
		In favour of
		Date of issue:
		Issuing Authority:

### **PART – B: BASIC DETAILS ABOUT THE AGENCY.**

- i) Name and address of : Name: \_\_\_\_\_  
the Agency. Address: \_\_\_\_\_  
PAN \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_
- ii) Nature of Agency : \_\_\_\_\_  
(i.e. whether a Company/  
Society / Firm)
- iii) Name and Address of : Name: \_\_\_\_\_  
the authorized person of Address: \_\_\_\_\_  
the Agency with whom PAN \_\_\_\_\_  
to deal. Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

## **PART- C: DOCUMENTS ESTABLISHING BIDDERS ELIGIBILITY.**

The Bidder is required to furnish the following information/ documents:  
(please attach separate sheets where necessary):

1. Registration No./ Other documents of the Agency (attach a certified copy of Registration Certificate/ other documents; please see DNIT – Para 3.1 of 'Documents Establishing Bidder's Eligibility').
2. Name and address, E-mail of Directors/ Owners/ Executive Counsel/ Members / Board Members, as applicable; please see DNIT – Para 3.2 of 'Documents Establishing Bidder's Eligibility'

<b>S. No.</b>	<b>Name of Directors/ Owners/ Executive Counsel/ Members / Board Members</b>	<b>Complete address</b>	<b>Phone/ Mobile number</b>	<b>Email</b>
1				
2				
3				
4				
5				
6				

3. The Bidder must furnish certified copies of (a) Audited Balance Sheet of last three years, (b) Audited Income and Expenditure Statement of last three years and (c) Audited Profit and Loss Account of last three years and furnish the information in following format (please add rows as necessary) - please see DNIT – Para 3.3 of 'Documents Establishing Bidder's Eligibility'

<b>#</b>	<b>Financial Year</b>	<b>Turnover (Rs.)</b>
1.		
2.		
3.		
4.		

4. Documents to show that the firm possesses relevant experience in past seven years. The Bidder must furnish certified documents like Letter of Award/ Offer, Work Order, Contract Agreement, Certificate of Completion etc. indicating experience and execution of similar works for fulfilling the eligibility criteria and also furnish information in following format (please add rows as necessary for other sectors, if applicable) - *Para 3.4 of Documents Establishing Bidder's Eligibility*

#.	Name of Project	Name of Client	Value of Completed work (Rs.)	Date of start	Date of completion	Whether supporting documents (attested) enclosed (Yes/No)

5. Certified copies of GSTIN (*Para 3.5 of 'Documents Establishing Bidder's Eligibility'*)
6. General Power of Attorney/ Board of Directors Resolution/ Deed of Authority executed in favour of person(s) authorized to sign the Tender document, and the Contract, and all correspondence/ Documents thereof attached (Please attach a certified copy of the relevant document) - *Para 3.6 of Documents Establishing Bidder's Eligibility*
7. General profile of the Agency. Please furnish the following details - *Para 3.7 of Documents Establishing Bidder's Eligibility*
- Organizational Structure.
  - Organizational Objective.
  - Range of services provided with specific details.
  - Details of key professionals/ senior officials

S. No.	Name of the key Professionals/ senior officials	Educational Qualification	Yearly salary package (in Rs.)	Date from which employed with the Agency	Brief Experience (*)

Note: (\*) CV may also be enclosed; Please add rows as necessary.

8. Affidavit on Rs. 100/- Stamp paper stating that every information furnished in the Bid is correct and to the best of his knowledge and that no criminal/ income tax/

blacklisting case is pending against the bidder/ agency. Please attach the affidavit - *Para 3.8 of Documents Establishing Bidder's Eligibility*

**DECLARATION CERTIFICATE**

I, \_\_\_\_\_, working as \_\_\_\_\_  
\_\_\_\_\_ in this organization and authorized to issue this certificate, certify that:

- (a) We have gone through the contents of the DNIT dated \_\_\_\_\_ and the related Tender Documents and fulfil the prescribed eligibility criteria as per the Tender Document.
- (b) All relevant documents are enclosed with our Technical Bid.
- (c) The contents of our Technical Bid have been duly authenticated and are based on actual work carried out by our Agency, as per record.
- (d) We have understood that in case it is found that our agency does not fulfil any of the conditions, or relevant details/ supporting documents are not found to be enclosed, we may not be given any opportunity for any clarifications and our Technical Bid may be evaluated based on available documents in the Technical Bid.

\_\_\_\_\_  
Signature of the Bidder (*with seal*)

Date \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
Designation \_\_\_\_\_

## **SCHEDULE – B (Format for Financial Bid)**

**Shri Amarnathji Yatra- 2022**

**Tender Document. Sr. No. ....**

(Note: The Bidders are required to invariably quote rates (inclusive of all taxes and statutory levies) in both figures and words failing which their bid is liable to be rejected).

### **PART – A (Sanitation of Toilets and Baths)**

The following rates (in Rs) per day per Toilet and Bath separately are offered for the work. The rates shall include;

- Engagement of skilled and unskilled labours such as Sanitation supervisors and sanitation workers.
- Hire charges of machinery and equipments like Bins, Garbage Disposal, Trucks, Agro-net, Carts, Uniform and other Cleaning Devices/items.
- Tank, Pipes, Pumps and any other equipment or machinery.
- Cost and Carriage of effective Basic Microbes Culture with activator Organic Substances.
- All other items/ works mentioned in the DNIT

#	Particulars	Rate / day/Toilet/ Bath (Rupees in words/ day)	(Rupees in figures)
I	Toilet		

**PART – B (Camp Cleaning Garbage Disposal)**

Abstract of cost (inclusive of all taxes and statutory levies)

Note: Cleaning of Camp

The following rates (in Rs) are offered on per day basis for the work of Camp Cleaning at Yatri Niwas, chanderkote, Ramban. The rates shall include;

- Engagement of skilled and unskilled labours such as Sanitation supervisors and sanitation workers for Camp cleaning (refer table-2).
- Hire charges of machinery and equipments like Bins, Garbage Disposal, Trucks, Agro-net, Carts, Uniform and other Cleaning Devices/items Brooms, Lime, construction of suitable pits for disposal of biodegradable waste at camp site, etc.
- Tank, Pipes, Pumps and any other equipment or machinery.
- Segregation of non-biodegradable solid waste in the Camp and shall be carried for further disposal at dumping nearest site.
- All other items/ works mentioned in the DNIT

#	Particulars	Rate/ day (i.e. 24 hours) for Camp Cleaning	(Rupees in figures)
1.	Camp Cleaning and Garbage Disposal.		

Signature of bidder